



# **LEARNING PLAN CATALOG**

## **Winter 2010**

# LEARNING PLAN DESCRIPTIONS

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## GED Cluster:

The Learner Web GED learning plans are designed to support existing face to face and online GED programs, not replace them. They are geared to learners with a reading level of 8<sup>th</sup> grade or above.

- The **GED: Start Here** plan introduces Learners to what getting a GED entails
- The **Keep Coming Back** plan encourages persistence with problem solving and skill building components adjuvant to GED materials.
- The **GED: Writing** plan builds on McGraw Hill Complementary materials available online.
- The **Improve My Reading** plan teaches the cross-cutting critical reading skills for comprehension necessary for the GED, and is also intended to support Adult Secondary Students to a pre-college skill level.
- The **Geometry** plan supports learners with basic concepts of geometry and, like the *Improve my Reading* plan supports Adult Secondary Students to a pre-college skill level.
- **Learn More** is designed for pre-GED learners interested in exploring content areas in science, social studies and language arts

GOAL	STEP	RESOURCES	WORKS
GED Start Here!			
?			
Welcome			
What is the GED?			
▶ What do I need to know?			
Critical Reading Skills			
Fact or Opinion?			
Inference			
Compare and Contrast			
Draw a Conclusion			
Time-Order			
Cause and Effect			
Figurative Language			
Main Idea and More			
Subject Areas			
Plan for Success! ↓			
Take the Test ↓			
What's next?			

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## GED Cluster (cont.)

Plan name and author	Status	Target Learners	Curriculum reference
<i>GED: Start Here</i> Marcia Harrington	Available	8 <sup>th</sup> grade reading proficiency	The Adult Literacy Resource Center - District of Columbia Public Library
<i>GED: Keep coming back</i> Clare Strawn	Available	8 <sup>th</sup> grade reading proficiency	
<i>GED: Writing</i> Clare Strawn	Available	8 <sup>th</sup> grade reading proficiency	McGraw Hill Contemporary
<i>Improve my reading</i> Donna Chambers	Available	8 <sup>th</sup> grade reading proficiency	Cross cutting critical reading skills.
<i>Geometry</i> Marla	Available		High School Geometry
<i>GED to Go</i> Pam Amphere	Being developed	Students on waiting list for GED program seats	
<i>Learn More</i> <i>Science</i> <i>Social Studies</i> <i>Poetry</i> Robin Osborne	Available,	5 <sup>th</sup> grade reading proficiency	not aligned with GED curriculum
<i>Reading Maps, Charts and Graphs</i>	Planned		
GED: Math	Planned "Math skills for work" plan has some basic math brush-up.		

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## English Language Learners Cluster

The Learning Plans for English Language Learners are clustered by topic area and stacked by level of competency within each area. The topic areas are drawn from the Equipped For the Future curriculum, addressing the adult role contexts of language use. Audio is needed to use these Learning Plans.

- **Learn English for work 1 & Learn English for work 2**

The goal of these learning plans is to learn English for work and daily life. They were developed for TANF supported refugees in the St. Paul Functional Work English program. The learning plans cover high-beginner - intermediate English skill in the following vocabulary content categories: work readiness, community, and consumerism.

- **Lifeskills for ESL**

This plan was originally developed to be used in a hybrid situation. Students create and write about an avatar as he or she chooses a career, makes a budget, finds a house, and more. It includes basic math and paragraph writing.

- **ESL for Family & Parenting**

- **Learn English for work 4**

GOAL	STEP	RESOURCES	WORKS
<b>Learn English for Work - 1</b>			
?			
Use Learner Web			
▶ Practice using a computer.			
Use letters and numbers.			
Read and write personal information.			
Talk to your co-workers.			
Ask questions.			
Follow instructions.			
Be safe at work.			
Read a work schedule.			
Money.			
Look for a job.			
Fill out a job application.			
Get ready for a job interview.			
You finished Learn English for Work 1!			

Plan name	Status	Target Learners	Curriculum reference
<i>Learn English for work – 1</i> Jen Vanek	Available	High Beginning ELL	Equipped for the Future
<i>Learn English for work – 2</i> Jen Vanek	Available	Intermediate ELL	Equipped for the Future
<i>Learn English for work – 4</i>	Available	Intermediate ELL	Equipped for the Future

Errin Killion			
<i>ESL for Family and Parenting</i> Kathy Harris	Planned		Equipped for the Future
<i>Lifeskills for ESL</i> Katie Mitchell	Available	Intermediate ELL	Equipped for the Future

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## Citizenship Cluster

The Citizenship plan can be configured to work with a citizenship class or as a stand alone guide for independent learners.

An important feature of the Citizenship plan is that it directs people to local community based services for immigrants and legal advice. Customization is necessary to adapt the plan to your area. The Introductory step includes a legal disclaimer in the workspace, which when completed, unlocks progress to further steps.

This plan assumes English proficiency, which is necessary to understand the forms and the Citizenship test. However, it does refer users to resources and class for English language brush up.

- ***Become a US Citizen*** This plan takes learners through the steps required to achieve U.S. Citizenship, including procedural information and test interview preparation. The plan reflects the complex language skills required to pass the current interview exam. There is no language support for the plan.
- ***Become a US Citizen in Oregon*** was modified from the St. Paul Learning Plan and is designed for independent learners. There are referrals to legal and immigration help in the Portland area as well as ESOL classes.

GOAL	STEP	RESOURCES	WORKS
<b>Become a U.S. Citizen in Oregon</b>			
			
Find a class			
Community resources for immigration			
Introduction to Citizenship Preparation			
Determine Eligibility ↓			
Apply			
Prepare to Show You Understand English ↓			
▶ Prepare for the Civics Test			
Learn about American Government			
Learn about American History			
Learn about Integrated Civics			
Prepare for the Reading and Writing Test			
Get Fingerprinted			
Prepare for the Interview			
Go to the Interview			
Go to the Oath Ceremony			
Share your success!			

Plan name and author	Status	Target Learners	Curriculum reference
<i>Become a US Citizen</i> Jen Vanek	Available	High-intermediate ELL readers.	US Citizenship and Immigration Services.
<i>Become a US Citizen in Oregon</i> Clare Strawn	Available	High-intermediate ELL readers.	US Citizenship and Immigration Services.

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## Family Literacy Cluster

The family literacy learning plans are for parents, family members, and caregivers. These plans show how to support children's learning skills in fun interactive ways. Plans for preschool children, ages 3 to 5 years old, are currently available.

Each plan starts with resources explaining why it is important for the child to learn the skill and what skills are appropriate for the age. Plans also include resources, activities, and booklists to share with children as well as a workspace for notes and reflections.

The majority of the website resources have a readability range from 5<sup>th</sup> – 8<sup>th</sup> grade. These plans can be used in the stand alone model or customized for agencies with family literacy programs.

Audio is needed for viewing introductory videos by Helen Darling as well as several of the website resources.

- ***Preschool Language Skills***
- ***Preschool Listening Skills***
- ***Preschool Math and Science***
- ***Preschool Reading***
- ***Preschool Writing and Drawing***
- **Reading *The Very Hungry Caterpillar***: An example of the Preschool Reading plan applied to a picture book which is available to download from the plan.

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The screenshot shows a web interface for a learning plan titled "Helping My Child's Preschool Reading Skills". At the top, there are four tabs: "GOAL", "STEP", "RESOURCES", and "WORKSPACE". Below the tabs, the title "Helping My Child's Preschool Reading Skills" is displayed. A question mark icon is visible. A list of steps is shown, with the first step, "Before reading with my preschooler", highlighted in orange. The other steps are in green boxes and include: "Why reading is important", "Creating a reading friendly home", "Planing a place and time to read", "Choosing good books", "Make reading fun", "Things to do after reading", "Reading together", and "Books to read with your child".

The screenshot shows a web interface for a learning plan titled "Helping My Child with Preschool Math". At the top, there are four tabs: "GOAL", "STEP", "RESOURCES", and "WORKSPACE". Below the tabs, the title "Helping My Child with Preschool Math" is displayed. A question mark icon is visible. A list of steps is shown, with the first step, "Why math and science are important", highlighted in orange. The other steps are in green boxes and include: "Math and science tips", "Fun math skills in every day activities", and "Fun science skills in every day activities".

## Family Literacy (cont)

Plan name	Status	Target Learners	Curriculum reference
<i>Preschool Language Skills</i> Maria Marvin	Available	Parents with 5-8 <sup>th</sup> grade reading level	Goodling Center for Family Literacy
<i>Preschool Listening Skills</i> Maria Marvin	Available		Goodling Center for Family Literacy
<i>Preschool Reading</i> Maria Marvin	Available		Goodling Center for Family Literacy
<i>Preschool Math and Science</i> Maria Marvin	Available		Goodling Center for Family Literacy
<i>Preschool Writing and Drawing</i> Maria Marvin	Available		Goodling Center for Family Literacy
<i>Reading "The Very Hungry Caterpillar"</i> Maria Marvin and Stacey Downey	Available		Goodling Center for Family Literacy



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## Workforce Development Cluster

- **National Workforce Readiness Credential** This plan prepares learners to take the [NWRC Exam](#). The steps help learners build basic skills in reading, math, listening, speaking, and situational judgment. The plan also incorporates NWRC practice items and test prep materials currently being developed by Rutgers University and the National Work Readiness Council.
- **Career Readiness Credential:** This Learning Plan introduces the [NCRC](#) and presents steps to help learners prepare and take the exam. This is not a skill-building plan; rather it is a presentation of the test format and provides access to a few practice questions.
- **Math Skills for Work** Extracted from NWRC plan and developed.
- **Prepare for a career:** This Learning Plan shows the steps for exploring new careers and getting a job. The plan is based on a career preparation curriculum developed by the National Institute for Literacy and Equipped for the Future's program called "[Getting There](#)". We incorporated [GPS Lifeplan](#), [ISEEK](#), and [Creative Job Search](#) materials to make the plan more locally relevant.

Plan name	Status	Target Learners	Curriculum reference
<i>National Work Readiness Credential</i> Jen Vanek	Available	TABE score 4 to 6	Equipped For the Future – National Work Readiness Credential exam
<i>National Career Readiness Certificate</i> Jen Vanek	Available	TABE score of 7 or 8	Work Keys by ACT
<i>Prepare for a Career</i> <i>Job search</i> Jen Vanek	Available	Job-seeking learners TABE 8.	Based on EFF “Getting There” curriculum & MN Creative Job Search resources
<i>Math Skills for Work</i> Jen Vanek/Clare Strawn	Available		
<i>Medical Billing and coding</i> Entry level medical careers – office CNA	SUMMER 2010	Intermediate ELL TABE 4	

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## College Success: Advising and Placement Cluster

Learner Web can also be used by education institutions to advise and guide students through programs. Portland State University has developed the following Learning Plans for students to take prior to registering for a class to help students succeed academically through proper placement. These plans incorporate placement testing with advising messages that correspond to the students' scores and suggest enrollment in specific courses at PSU. This model for placement and advising support could be adopted and adapted by other institutions.

- **Math Placement & Math Anxiety:** Helps student identify math and test anxiety. Links to external assessment for placement. Refers to academic counselor
- **Chemistry: Assessment for Chemistry**  
Gives recommendation about whether student should take regular Chem. 211 class or take a "Chemistry Head Start" prep course.
- **Writing: Directed Self-Placement**  
Gives recommendations about which writing classes students should sign up for in the fall based on assessment outcome.

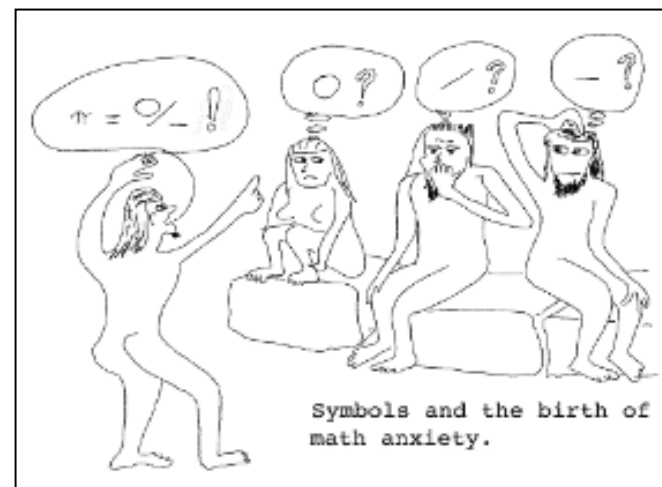


Image from [www.physics.ucla.edu/k-6connection/pi.p&p.htm](http://www.physics.ucla.edu/k-6connection/pi.p&p.htm)

Plan name	Status	Target Learners	Curriculum reference
<i>Math Placement &amp; Math Anxiety</i>	Proprietary	Incoming college freshman	Portland State University
<i>Chemistry: Screen for Basic Skills "Prep" Class</i>	Proprietary	Incoming college freshman	Portland State University
<i>Writing: Directed Self-Placement</i>	Proprietary	Incoming college freshman	Portland State University

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## College Transition Cluster

There are two Learning Plans designed to support transition by adult GED students or other non-traditional students into college.

- Accuplacer - Getting Ready for College.** This Learning Plan helps Learners who are completing a GED program prepare for placement testing at specific community colleges in the Region. The plan will help them understand what the Accuplacer exam is, how it is administered, what the scores mean, and how Accuplacer results effect matriculation into different classes and programs. In addition, it includes a section for Accuplacer item instruction and practice based on the Accuplacer Moodle built by St. Paul Public School Adult Basic Education staff and the Minnesota Literacy Council. It requires customization to identify and build in information about the community college you want to direct
- The **Go to College** Learning Plan is designed for adults who are transitioning to college from a GED program or who want to start college later in life. It guides Learners through the process of identifying career goals and the training and credential needed to meet their goal. It then takes them through a Virtual Admissions Office and Financial Aid office with plenty of check lists and links to the College Board and Federal Student Aid resources. Learners can choose a planning track for applying to a 2 year community college or a 4 year college. Tips for college success after the Learner enrolls are also included.

Plan name	Status	Target Learners	Curriculum reference
<i>Accuplacer - Getting Ready for College</i> Jen Vanek	Available	GED completers	St. Paul Public School Adult Basic Education staff and the Minnesota Literacy Council
<i>Go to College</i> Priyanka Sharma, Clare Strawn	Available	GED completers Other adults	National College Transition Network

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## Professional Development Cluster

These Learning Plans support professionals, paraprofessionals and volunteers to develop skills.

- *Learning Ladder.* This plan supports the basic skills development of Early Childhood Educators preparing for ECE certification. It does not substitute for an ECE curriculum. Based on a popular and well used curriculum website. Target learners are Center-based or family-based Early Childhood Educators preparing for ECE certification courses; and those enrolled in certification courses who lack basic skills
- *ESL Tutor: Level 1 Training.* This online course is for the first level of tutor training in the IELP Learning Center at Portland State University. It can be cloned and modified for other contexts.

Plan name	Status	Target Learners	Curriculum reference
<i>Learning Ladder (ECE)</i> David Rosen	Available	Early childhood Educators preparing for certification.	Based on Massachusetts and national early childhood education standards and it is work-contextualized
<i>ESL Tutor: Level 1 Training</i> Darby Smith	Available	College level training for ESOL tutors	

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## INDEX OF AUTHORS AND CONTACT INFORMATION

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Kathy Harris	Portland State University – Applied Linguistics	harriska@pdx.edu	ESL for Family and Parenting
Errin Killion	Portland State University – Applied Linguistics	errinkillion@hotmail.com	English for work 4
Maria Marvin	Pennsylvania State University. Goodling Institute for Family Literacy	mlm504@psu.edu	Helping my Child’s Preschool Language Skills Helping my Child’s Preschool Listening Skills Helping my Child with Preschool Math and Science Helping my Child’s Preschool Reading Helping my Child with Preschool Writing and Drawing Reading <i>The Very Hungry Caterpillar</i>
Katie Mitchell	Portland State University Learner Web	mitchelk@pdx.edu	Math Placement & Math Anxiety

			Chemistry: Screen for Basic Skills "Prep" Class Writing: Directed Self-Placement Lifeskills for ESL
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Clare Strawn	Portland State University Learner Web	clare@pdx.edu	GED: Keep coming Back GED: Writing Go to college Citizenship in Oregon
Jenifer Vanek	St. Paul community Literacy Consortium – Learner Web	jenifer.vanek@spps.org	English for Work – 1 English for Work – 2 Citizenship National Work Readiness Credential Exam Prep National Career Readiness Credential Workforce Readiness Prepare For a Career Math Skills for Work Allied Health Fields Accuplacer - Getting Ready for College

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